



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
(शिक्षा मंत्रालय भारत सरकार के अधीन राष्ट्रीय महत्व का एक संस्थान)
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

(An Institute of National Importance under Ministry of Education, Govt. of India)

NITMGH/AA/ Notices-Student/2022-23/ 643.

Dated: 23-01-2023

NOTIFICATION

This is to inform all the students of UG 1st year students that the online feedback Google form should be filled up positively by **26th January, 2023**, failing which the defaulter student's **Autumn 2022 End Term result will be withheld.**

Access to feedback form will be available from **23rd January, 2023** and the Guidelines for filling up will be shared to the students through an email along with the feedback Google form link.

This issues with the approval of the Competent Authority.


for Asst. Registrar (AA)

Enclosed:- Guidelines as stated above.

E-copy forwarded to:

1. AR (DR), for kind information of the Director.
2. All Deans, for kind information.
3. All HoDs, for information and needful.
4. Chairman IQAC, for information.
5. All concerned Faculty Advisor, for information.
6. Computer Center In-charge, for information and needful.
7. PICs, for information.
8. Students E-Notice.
9. Concerned file.



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
(An Institute of National Importance under MoE)

Bijni Complex, Laitumkhrah, Shillong – 793003 (India)
Ph: +91-364-2501294 Fax: +91-364-2501113
Website: www.nitm.ac.in

(CONFIDENTIAL: to be mailed personally to the students)

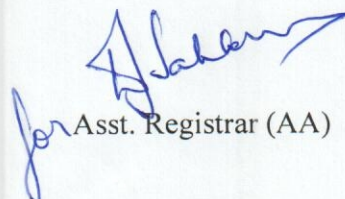
GUIDELINES TO ACCESS THE GOOGLE FEEDBACK FORM

Step I The students are required to access the Google Form by following the link presented below using your Institute Email-ID.

<https://forms.gle/Xx9afGBuyPLnyoM88>

Step II: The students after accessing the aforesaid link are advised to follow the following procedure,

1. Please note that this feedback form is only for **Theory Courses**.
2. Fill each and every information carefully. After submission of the feedback, you will receive a copy of the feedback at your email Id.
3. Please note that the Ratings for
 - (a) 5 - *Excellent*
 - (b) 4 - *Very Good*
 - (c) 3 - *Good*
 - (d) 2 - *Average*
 - (e) 1 - *Poor*
4. The **Course Code** should be in Capital Letter without space.
5. The **Course Instructor Name** should be in Capital Letter without any Special Character.
6. You can fill this form multiple times. As **you have to fill this form for all the faculties who taught you during this semester** (For example you have 5 courses and one course is shared by 2 faculty members, then there will be a total of 6 faculties who were involved in your teaching. So you have to fill this form 6 times.)
7. There will be some common information for filling this form repeatedly like- Your email id, Degree, department, Please fill these same in all your responses (i.e. should be same for all submissions).
8. Do not fill (provide) unnecessary inputs, make a note in prior how many times you have to fill this form (by calculating faculties members) and fill it very carefully. After submitting your response for one teacher, you will receive a copy of your responses at your interred email-id, after receiving confirmation email only proceed for second response to avoid confusion.
9. Please make sure from your prepared list that you have submitted your feedback for all the faculties (Do not submit the response twice for the same faculty member).
10. You are not allowed to edit your submitted response, so be careful and take your time to submit the response.
11. For any problem/clarification contact to their concerned Faculty Advisors.
- 12. You are directed not to share the link with any outsiders in any circumstances.**


for Asst. Registrar (AA)