National Institute of Technology Meghalaya
Mid-term Exam Routine: Autumn 2020

B.Tech Ist Sem

Date	Day	Exam Time	Paper Code
01-Feb-21	Monday		MA101
02-Feb-21	Tuesday		CE101
03-Feb-21	Wednesday	10:00 -11:00 AM	ME101
04-Feb-21	Thursday		HS101
05-Feb-21	Friday		EE101/EC101
06-Feb-21	Saturday		PH101/CY101

Uploading the answer script : 11:00 -11:15 AM

Sd/-
Exam Cell, NITM

Students Guideline

1. The mid-term question paper contains only one part with one hour's exam.

2. As per the schedule based on the routine, the respective course instructor will upload the mid-term exam question paper in the Google classroom under the Assignment category.

3. Students are advised to upload the hand-written scan copy of the answer script in the assignment category itself strictly as per the schedule. Otherwise, the uploaded answer scripts may not be considered for the evaluation.

4. Further, the students are advised to keep the hard copies of the answer scripts with them, and the same may be submitted to the respective course instructors later on.

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

(*An Institute of National Importance*)

Mid Term Examination (Autumn 2020)

Guidelines for the course instructors

1. The mid-term question paper should cover the 50 % of the syllabus with course outcomes if any (approximately equal weightage to each CO) specified in the respective course curriculum.

2. The mid-term question paper contains only one Part with one hours exam.

3. The question papers format should be as circulated by the academic section on Wed, Dec 16, 2020, with the subject of *"***Minutes of meeting held on 11-11-2020 - Change in question paper format for online midterm and end-term exam***".* A copy of the same circular is attached herewith for your reference.

4. The concerned course instructors are requested to submit **one set** of question paper(s) to respective HoDs on or before 29-01-2021. Further, HoDs may send the compiled question papers in a single folder to the examination cell by 30-01-2021.

5. The question papers should be preferably numerical/analytical type as much as possible depending on the syllabus.

6. The requirements of charts/tables/graph paper should be mentioned in the question paper.

7. The individual course instructor will conduct the examination (**as per the scheduled routine**) using the Google platform (**under assignment category**). **The students will upload the handwritten scan copy of the answer scripts in the same category.**

8. **Exam Cell Request the course instructor to teach the students how to upload the scan copy of the answerscript in the google interface befor start the mid term examination.**

9. If any students registered for their backlog courses, they need to be invited by the concerned instructor via the Google platform for the online examination and further evaluation.

10. The respective course instructors are requested to upload the question papers at least 5 minutes before the exam schedule.

11. Timing for the exam and uploading the answer script:

Forenoon Session	
Exam time	10:00 AM- 11:00 AM
Uploading the answer script	11:00 AM-11:15 AM