

**THE XXXII (32nd) MEETING
OF
FINANCE COMMITTEE
NATIONAL INSTITUTE OF TECHNOLOGY
MEGHALAYA**

MINUTES

DAY	: THURSDAY
DATE	: 03.10.2024
TIME	: 11.00 AM
VENUE	: THE CONFERENCE ROOM OF NIT MEGHALAYA, SHILLONG.

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
An Institute of National Importance

Minutes of XXXII Meeting of the Finance Committee held on 03.10.2024

The XXXII (32nd) Meeting of the Finance Committee of National Institute of Technology Meghalaya was held on Thursday, 03.10.2024 at 11:00 AM and the following members attended the meeting.

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| 1. Shri Sunil Alagh,
Chairman & Managing Director,
SKA Advisor Pvt. Ltd | Chairman |
| 2. Shri Sanjog Kapoor, JS & FA,
Department of Higher Education,
Ministry of Education, New Delhi | Member |
| 3. Prof. Pinakeswar Mahanta
Director, NIT Meghalaya | Member |
| 4. Shri Wallamphang Roy
Managing Director, Power Carrier Pvt. Ltd
Shillong, Meghalaya | Member |
| 5. Prof. Ayon Bhattacharjee
Professor, Dept. of Physics,
NIT Meghalaya | Member |
| 6. Dr. B. Chakravarty,
Registrar, NIT Meghalaya | Secretary |

It is to inform that the representative from the NITs Division, Ministry of Education could not participate in the meeting due to pre-occupation.

At the outset, the Chairman, Finance Committee, NIT Meghalaya welcomed the members to the XXXII meeting of the Finance Committee and then the agenda items of the day were taken up.

FC-XXXII(2024)-1: Confirmation of the Minutes of the XXXI Meeting of the Finance Committee of the Institute held on 09.08.2024.

The XXXIst Meeting of the Finance Committee of the Institute was held on 09.08.2024 at the Conference Room, NIT Transit House, New Delhi. The minutes of the meeting were circulated amongst the members of the Committee for their comments / observations, and no comments have been received from the distinguished members of the Committee.

The Finance Committee deliberated on the minutes and resolved to confirm the minutes of XXXI Meeting held on 09.08.2024.

FC-XXXII (2024)-R1: The Finance Committee RESOLVED to CONFIRM the Minutes of the XXXI Meeting of the Finance Committee held on 09.08.2024.

FC-XXXII(2024)-2: ATR of the decisions of the XXXI Meeting of the Finance Committee (FC), of the Institute held on 09.08.2024.

The action taken on the decision of the XXXI Meeting of the Finance Committee was circulated as part of the agenda items. During the meeting, the action taken on each of the agenda items were explained to the Committee members.

After deliberation on each of the ATR, the Committee noted and agreed to the decision/action taken by the Institute.

FC-XXXII (2024)-R2: The Finance Committee NOTED and AGREED to the ACTION TAKEN by the Institute on the decision of the XXXI Meeting of the Finance Committee held on 09.08.2024.

FC-XXXII(2024)-3: Recommendations of the XXVII Meeting of the Building and Works Committee Meeting held on 20.09.2024.

The XXVII meeting of the Building and Work Committee (B&WC) of the Institute was held on 20.09.2024 in the Conference Room of NIT Meghalaya through hybrid mode (online/offline). The minutes along with the recommendations of the XXVII meeting of B&WC was placed before the Committee members for consideration and deliberation. The Committee members went through the minutes and deliberated on each of the Agenda Items and recommended for placing the matters before the Board for kind consideration and approval of the Board.

A. B&WC-XXVII (2024)-3: Proposal for Construction of RCC Weir, Sump Well, Pump House, Fencing and Laying of Pipes including Electrical Power Supply for Drawing/Tapping of Water from Wah Khlek Khlek to Water Treatment Plant (WTP) and Water Storage

Reservoir (WSR) at NIT Meghalaya Permanent Campus, Saitsohpen, Sohra -Approval thereof.

The committee members were informed of the requirement for the 'Construction of RCC Weir, Sump Well, Pump House, Fencing and Laying of Pipes including Electrical Power Supply for Drawing/Tapping of Water from Wah Khlek Khlek to Water Treatment Plant (WTP) and Water Storage Reservoir (WSR) at NIT Meghalaya Permanent Campus, Saitsohpen, Sohra'. The design, plan, and estimate of Rs. 2,65,57,745/- were presented, with funds to be drawn from the Rs. 78.34 crores allocated for Services, Utilities & Development Works (approved by the Cabinet in the RCE vide Ministry letter F. No.33-1/2012.TS-III New Delhi, 4th March 2020).

The committee members were informed that the estimate(s), etc. has been sent to the Civil Engg. Deptt., NIT Arunachal Pradesh for technical vetting and the final vetting report is received by NIT Meghalaya.

FC-XXXII(2024)-R3(a): The Finance Committee CONSIDERED and NOTED the recommendation of B&WC on the Proposal for Construction of RCC Weir, Sump Well, Pump House, Fencing and Laying of Pipes including Electrical Power Supply for Drawing/Tapping of Water from Wah Khlek Khlek to Water Treatment Plant (WTP) and Water Storage Reservoir (WSR) at NIT Meghalaya Permanent Campus, Saitsohpen, Sohra and RECOMMENDED to place the matter before the Board for Approval.

B. B&WC-XXVII (2024)-4: Proposal for Extension of internal road to connect the Director Residence, ESS-II and ESS-III, Girls Hostel to Residential Qtrs Type C i/c ancillary works at NIT Meghalaya Permanent Campus, Saitsohpen Sohra. -Approval thereof.

The committee members were informed of the requirement for the 'Extension of internal road to connect the Director Residence, ESS-II and ESS-III, Girls Hostel to Residential Qtrs Type C i/c ancillary works at NIT Meghalaya Permanent Campus, Saitsohpen Sohra'. The detailed design/plan/estimate amounting to Rs.1,14,19,921/- may be met from the balance amount earmarked for Road Works and approved by Cabinet in the RCE i.e. Rs.25.07 crores vide Ministry letter F. No.33-1/2012.TS-III New Delhi, 4th March 2020. Dean (Planning and Development) explained and clarified all the details of the proposal/estimate including scope of the works, etc.

The committee members were informed that since the internal campus road, which is ongoing and about to complete, this additional/extension roadworks is proposed to be executed by offering to the existing road contractor by increasing the quantum of works with the same contract rates as quoted by the contractor under full power of the B&WC. (Refer: BOG Resolution: R7/BOG-III/2013 dated 29.06.2013 serial no 4. Delegation of Power for Works related Expenditure point 4.5)-Accord to sanction to extra quantities with sanctioned amount.

FC-XXXII(2024)-R3(b): The Finance Committee CONSIDERED and NOTED the recommendation of B&WC on the Proposal for Extension of internal road to connect the Director Residence, ESS-II and ESS-III, Girls Hostel to Residential Qtrs Type C i/c ancillary

works at NIT Meghalaya Permanent Campus, Saitsohpen Sohra and RECOMMENDED to place the matter before the Board for Approval.

C. B&WC-XXVII (2024)-5: Proposal for Construction of Cement Concrete Side Berm on both sides of the internal campus road connecting to the Director Residence, ESS-II and ESS-III, Girls Hostel to Residential Qtrs Type C at NIT Meghalaya Permanent Campus, Saitsohpen Sohra. -Approval thereof.

The committee members were informed of the requirement for the 'Construction of Cement Concrete Side Berm on both sides of the internal campus road connecting to the Director Residence, ESS-II and ESS-III, Girls Hostel to Residential Qtrs Type C at NIT Meghalaya Permanent Campus, Saitsohpen Sohra'. The detailed design/plan/estimate amounting to Rs.20,29,160/- may be met from the balance amount earmarked for Road Works and approved by Cabinet in the RCE i.e. Rs.25.07 crores vide Ministry letter F. No.33-1/2012.TS-III New Delhi, 4th March 2020. Dean (Planning and Development) explained and clarified all the details of the proposal/estimate including scope of the works, etc.

The committee members were informed that that since the construction of side-berms along the internal roadworks, which is ongoing and about to complete, this additional/extension of side-berms is proposed to be executed by offering to the existing road contractor by increasing the quantum of works with the same contract rates as quoted by the contractor under full power of the B&WC. (Refer: BOG Resolution: R7/BOG-III/2013 dated 29.06.2013 serial no 4. Delegation of Power for Works related Expenditure point 4.5) - Accord to sanction to extra quantities with sanctioned amount.

FC-XXXII(2024)-R3(c): The Finance Committee CONSIDERED and NOTED the recommendation of B&WC on the Construction of Cement Concrete Side Berm on both sides of the internal campus road connecting to the Director Residence, ESS-II and ESS-III, Girls Hostel to Residential Qtrs Type C at NIT Meghalaya Permanent Campus, Saitsohpen Sohra and RECOMMENDED to place the matter before the Board for Approval.

D. B&WC-XXVII (2024)-6: Procurement of the following essential items to provide the internet Connection in Boys hostel (3- Seater) and Girls Hostel before shifting the students into the hostels – Approval thereof.

The committee members were informed of the requirement for the 'Procurement of the essential items to provide the internet Connection in Boys hostel (3- Seater) and Girls Hostel before shifting the students into the hostels at NIT Meghalaya at Permanent Campus Sohra'.

The Committee NOTED the requirement and ADVISED the Institute to request to the Ministry for allocation of funds of Rs.1,14,00,000/- (Rupees One Crore Fourteen Lakhs only) in consideration of the urgent need for shifting of the Institute to Sohra Campus and occupation of hostels by students within December 2024. The expenditure for the work may be initially incurred from the

IRG Funds of the Institute, however, the Ministry will be requested for the allocation of funds subsequently.

FC-XXXII(2024)-R3(d): The Finance Committee CONSIDERED and NOTED the recommendation of B&WC on Procurement of the following essential items to provide the internet Connection in Boys hostel (3- Seater) and Girls Hostel before shifting the students into the hostels and RECOMMENDED to place the matter before the Board for Approval.

E. B&WC-XXVII (2024)-7: Minor works/Repairing works/ Maintenance works approved by the Director.

The committee was informed of the requirement for taking up some minor works/repairing works/maintenance works at NIT Meghalaya Bijni Complex as well as permanent campus at Sohra with the approval of the Director. From the XXVIth meeting of the B&WC which was held on 22.07.2024 up to till date, 05 (five) Nos. of various minor works/repairing/maintenance and renovation works (Civil and Electrical) were undertaken with total cost of Rs. 12,04,767/- (Rupees Twelve Lakhs Four Thousand Seven Hundred and Sixty-Seven only).

FC-XXXII(2024)-R3(e): The Finance Committee CONSIDERED and NOTED the recommendation of B&WC on Minor works/Repairing works/ Maintenance works approved by the Director and RECOMMENDED to place the matter before the Board for Approval.

FC-XXXII(2024)-4: Proposal to reduce the sample analysis charges for the internal users.

The Committee was informed that the rates/charges for using infrastructure/ equipment of Central Instrumentation Facility (CIF) Labs by the internal /external users at NIT Meghalaya Permanent Campus, Sohra, was earlier approved by the Board of Governors vide Resolution No.: BoG-XXXI (2021)- R3(e) in its XXXIst Meeting dated 18.05.2022.

As per the feedback received by the Chairman, CIF Committee from the internal users of the Institute, he proposes for reducing the sample analysis charges by 50% of the existing one. However, the sample analysis charges for the external users will remain unchanged.

The Chairman of the CIF Committee has taken into consideration the feedback received from internal users of the Institute, which highlighted concerns about the current sample analysis charges being a barrier to research and experimentation. Many internal users expressed that the existing fees hinder their ability to fully utilize the Institute's facilities, ultimately impacting productivity, research progress and innovation.

The Ministry (IFD) representative suggested proper justification and analysis for the proposed reduction of sample analysis charges for internal users with comparison of others Research Organizations/ Institutes/Universities having similar facilities.

By proposing a 50% reduction in sample analysis charges for internal users, the Chairman, CIF Committee aims to promote greater access to resources, encourage collaborative projects, and enhance overall research output. This adjustment is expected to foster a more supportive environment for internal researchers, enabling them to conduct more extensive and frequent analyses without the financial strain. The proposed rates for sample analysis for internal users are comparative similar to other Research Organizations/ Institutes/Universities.

Conversely, maintaining the current sample analysis charges for external users reflects a commitment to ensuring that external research collaborations continue to be sustainable and financially viable. This approach balances the need to support internal users while also preserving the Institute's revenue from external partnerships, which are crucial for funding and resource allocation.

With the reduction of the 50% reduction in sample analysis charges for internal users there will be minimum financial impact on the Institute's internal revenue generation. Overall, this proposal is intended to enhance internal research capabilities while maintaining the financial stability necessary to support external collaborations.

After deliberation, the Committee Members resolved to adopt the proposal to reduce the sample analysis charges for the internal users for recommendation to the Board.

FC-XXXII(2024)-R4: The Finance Committee RESOLVED to ADOPT the Proposal to reduce the sample analysis charges for the internal users and RECOMMENDED to place the matter before the Board for consideration and adoption by the Board.

FC-XXXII(2024)-5: Status of ATR in r/o the BoG resolution No: BoG-XXXVIII(2024)-R3(A) which is regarding Provision of Internet Connection at NIT Meghalaya Sohra.

The Committee members were informed that in the XXXVIII meeting of the Board of Governors held on 16.02.2024, approval was granted for a Jio connection with a 100 Mbps internet connection at the Sohra Campus for an amount of ₹3,15,173/- (Rupees Three Lakh Fifteen Thousand One Hundred and Seventy-Three Only) inclusive of 18% GST. However, the existing 100 Mbps internet connection is inadequate. To address this, the Institute proposed for a 350 Mbps connection. In this regard quotation was collected from Jio to upgrade the existing bandwidth from 100 Mbps to 350 Mbps at ₹10,67,000/-. The adjusted amount for an additional 250 Mbps connection comes to ₹7,51,827/- (Rupees Seven Lakh Fifty-One Thousand Eight Hundred and Twenty Seven Only) inclusive of 18% GST for a period of 12 months. Accordingly, Purchase Order was issued in favor of Reliance JIO Infocomm Ltd, Guwahati amounting to Rs 7,51,827/- (Rupees Seven Lakh Fifty One Thousand Eight Hundred and Twenty Seven only) and the upgradation works has been completed on 31.08.2024. the total expenditure was incurred from the IRG funds of the Institute.

FC-XXXII (2024)-R5: The Finance Committee AGREED and ACCEPTED the ATR in r/o the BoG resolution No: BoG-XXXVIII(2024)-R3(A) which is regarding Provision of Internet Connection at NIT Meghalaya, Saitsohpen, Sohra and RECOMMENDED to place before the Board for Acceptance.

FC-XXXII(2024)-6: Audit for the Financial Year 2023-24.

The Committee members were informed that that the O/o The Principal Audit General (Audit) Meghalaya, Shillong has completed the Audit for the Financial Year 2023-24. The Audit started on 23.08.2024 and was completed on 11.09.2024.

The replies to the Aide Memoire submitted by the Audit Team were furnished to the O/o The Principal Audit General (Audit) Meghalaya, Shillong on the 20.09.2024.

FC-XXXII (2024)-R6: The Finance Committee NOTED the Action taken by the Institute on the above

FC-XXXII (2024)-7: Standing Agenda Item: Report on Compliances as on 31.03.2024.

The Committee members were presented the report on compliances as of 30 September 2024, indicates the following statistics:

- **Public Grievances: 1.**
- **RTI: 31 disposed/replied.**
- **SC/ST/OBC: 0**

FC-XXXII (2024)-R7: The Finance Committee NOTED the Action taken by the Institute on the above

FC-XXXII(2024)-8: Any other item with permission of the Chair.

No other items were presented to the Board. The meeting ended with thanks to the Chair.



Registrar & Member Secretary to FC